

FIELD TRIP



Information Guide

THANK YOU for choosing the Zimmer Children's Museum!

Your students are sure to enjoy themselves as they explore the museum and discover BIG IDEAS through hands-on play. For your students to get the most out of their trip experience, please review the information below:

BEFORE YOUR VISIT

We recommend **groups wear school, camp or color coordinated t-shirts**. We also appreciate if your students and adult chaperones wear stickered nametags (Please no lanyards or pin-on name tags). This allows museum staff to identify and distinguish the members of your group from general museum guests, and allows our educators to address students by name during facilitation.

LOCATION

We are located on the lobby level of **The Goldsmith Jewish Federation Center** at 6505 Wilshire Blvd. #100 Los Angeles, CA 90048. Please be aware that there is **no signage on the exterior of the building** to indicate our museum.

Look for this building! →

If arriving by BUS

- **PARKING** – The bus driver can park temporarily directly in front of the entrance of the building at 6505 Wilshire to unload and load students. There is **NO parking for buses on-site**. Instead, buses can park on Sweetzer Avenue (*a side street located west of the building*) for the duration of the trip, if space is available. There is also plenty of bus parking east of the museum near LACMA and the La Brea Tar Pits.
- **ARRIVAL** - Please have students wait on the bus and your field trip guide will meet you on the bus and review the museum expectations before your group enters the building.

If arriving in CARS:

- **PARKING** – Cars can park in our **visitor parking** lot directly west of the main entrance of the building. Please inform parking attendants that you are here to visit the Zimmer Children's Museum as part of a field trip group. This lot is first come, first served. We do not guarantee parking. Additional parking is available on side streets and paid lots east of the building on Wilshire. **Please confirm the number of cars arriving with your group prior to your visit.**
- **ARRIVAL** - Once your group has passed through security, walk into the museum and inform the front desk of your group's arrival. Please wait in our theater exhibit and a Field Trip guide will welcome your group.

SECURITY

To ensure the safety of all students, there is 'airport-style' security at the main entrance. To not alarm your students, please inform them about this prior to arrival. To expedite security check-in, we recommend that all additional bags and lunches be put into a larger box or container. A field trip guide will greet you at the entrance with a cart to help load in large items.

LUNCH

A space is available for your group to enjoy lunch in a room at the museum, let us know! Food is not allowed on the museum floor. Your group will have a maximum of 30 minutes for lunch.

GROUPS

Please be prepared to divide your group into 3 smaller groups for Field Trip Option 1, and 2 groups for Option 2.

DURING YOUR VISIT

SCHEDULE

Below is a general schedule of your group visit to the Zimmer Children's Museum. Upon arrival, you will receive a more detailed schedule outlining the rotation of your smaller groups throughout our museum zones.

Option 1 9:20am to 12:00pm		Option 2 10:20am to 1:00pm	
9:20 – 9:30	Welcome and Introductions	10:20 – 10:30	Welcome and Introductions
9:30-11:00	Museum Play	10:30 – 11:00	Enrichment Experience
11:00 – 11:30	Enrichment Experience	11:00 – 12:30	Museum Play
11:30 - 12:00	Lunch	12:30 – 1:00	Lunch

ZIMMER CHILDREN'S MUSEUM EXPECTATIONS

To ensure the safety and positive experience of all field trip and museum guests, please review the following expectations with your students and adult chaperones:

STUDENTS WILL:

- Maintain "inside" noise levels
- Use walking feet and keep hands & feet to themselves
- Be **respectful** of other museum guests, the museum space, and museum property.
- Stay out of the VIB (Very Important Baby) Lounge, unless they are under 2 years of age.
- Only be in the stairway with adult supervision.
- **Restore museum props at the end of the trip.**

ADULT CHAPERONES WILL:

- Assist in maintaining Zimmer Children's Museum expectations of the students.
- Encourage students to **share & take turns** during activities.
- Actively engage students in exhibit activities.
- Monitor the safety of all children in the museum.
- Notify staff of broken or unsafe items or incidents that require attention.
- **Restore museum props at the end of the trip.**

IMPORTANT: If disruptive behavior of your group compromises the safety or experience of any museum guests or the integrity of museum property, the Zimmer Children's Museum reserves the right to limit the participation of your students and to ask your group to leave without a refund

RESTROOMS

There are stalled restrooms on the main level behind security check-in, and single restrooms on the lower level of the museum behind the rescue boat. Only the restrooms on the lower level have changing tables.

FEEDBACK

At the end of your visit we will provide you with a survey to complete regarding your group's experience before leaving the museum. We greatly appreciate your feedback so we can better our program to best serve our schools.

DEPOSIT

To secure reservation, please sign and return this Guide Agreement with a non-refundable deposit of \$25.

CANCELLATION

Cancellations must be made at least two weeks prior to the scheduled visit for a refund less the non-refundable deposit of \$25. The Zimmer does not issue refunds for group members who do not attend and "no shows" will be charged the invoiced amount with the credit card on file.

By signing this document I agree to have read and understood the information included and to uphold my part as a teacher or coordinator of my school group.

NAME OF SCHOOL _____ DATE OF GROUP VISIT _____

PRINT NAME _____ SIGNATURE _____ TODAY'S DATE _____

If you have any questions before your trip, please do not hesitate to contact
Dominic Fury, Visitor Services Coordinator at (323) 761-8910 or dominic@zimmermuseum.org.