



# CAMP ZIMMER 2017

## Zimmer Children's Museum Policies and Procedures

### LOCATION

Zimmer Children's Museum at 6505 Wilshire Blvd. Suite 100, Los Angeles, CA 90048 (Inside the Jewish Federation Center).

### PARKING

Camp Parking Passes will be distributed upon check-in. Parking is free in the "visitor parking" lot on the westside of the building when it is available. If lot is full, parking may be found on side streets and at public lots on Wilshire.

### CAMP HOURS

Camp hours are from **9:00am-3:00pm**. Camp check-in will begin at 8:40am. To ensure quality experience for all participants, please be on time. Aftercare is offered at an additional cost from 3:00pm – 5:00pm. An additional \$10 late pick-up fee will be charged for every 10 minutes after 5:00pm.

### DROP-OFF & PICK-UP

For the security of your child, each child **must** be signed -in and -out at the beginning and end of each day. Adults approved to pick up your child must be indicated on your child's record. **To DROP-OFF and SIGN-IN**, park and walk campers into the **Slavin Children's Center** (turn left after passing through security, opposite the museum entrance). **TO PICK-UP and SIGN-OUT**, you will show your Camp Zimmer Parking Pass to Zimmer Staff who will be standing outside of the building near the entrance to our Visitor Parking Lot. Park, then meet Zimmer Staff stationed outside of the building to sign-out. During this time, Zimmer Camp Teachers will bring your child out of the building to meet with you!

### LUNCH & SNACKS

Parents **must** pack a lunch and drink. Please pack a lunch that **does not** require refrigeration or microwaving, and that is also peanut-free! The Zimmer provides snacks twice each day that include water, pretzels, crackers and fruits. Please, alert us to any allergies that may require special accommodations. Please clearly label everything (lunch bags, water bottles, etc.).

### CLOTHES

Please dress campers ready to be messy and active! Shoes must be closed toe or sandals with a back-strap. As messy accidents may happen, **please pack an extra change of clothes in a labeled clear Ziploc bag to leave with us for the week!** Please clearly label everything. All campers will be given one Zimmer T-shirt per week registered (maximum 6). Campers **must** wear a camp T-shirt every day. **If campers arrive without a Camp T-shirt, you will be required to buy an extra camp shirt for \$10.**

### TOYS

There is plenty to experience at Camp Zimmer! Please leave toys from home at home!

### POTTY PROFICIENT

All campers must be potty proficient by the start date of their camp week. As accidents may happen, **please pack an extra change of clothes in a labeled clear Ziploc bag to leave with us for the week!**

### CAMP SIZE & STAFF

To maintain quality instruction, camp staff to participant ratio is 1:6. The Zimmer administers background checks for all museum and Camp Zimmer staff. Camp staff are trained in CPR/First Aid and have previous experience working with young children, with backgrounds in early childhood, art education, or specialties in relevant fields enhancing overall program quality and experience!

### CANCELLATION POLICY

The Zimmer will issue a refund for cancellations made at least **four weeks** prior to the first day of camp less a mandatory **\$75.00 cancellation fee for up to four weeks of camps and an additional \$25 per each additional camp week after 4 weeks**. There will be **no refunds** for any camp weeks that is cancelled within four weeks of the start week. **No refunds** for aftercare. The Zimmer Children's Museum reserves the right to cancel any camp week or aftercare if enrollment minimum is not met. Transfers from one week to another will be based on availability and must be made at least two weeks prior to the start of the scheduled camp date. Transfers for camp weeks between campuses (Zimmer Museum and Sinai Akiba) will be \$15 per week transferred. Registration cannot be transferred to other individuals.